

## **Reopening of facilities at Little Hay December 2020.**

**It is proposed to reopen the Club on Tuesday 8<sup>th</sup> December.**

Due to both the Birmingham and Staffordshire areas being in tier 3 we can only open Balleny Green with limited facilities.

**Below is a set of temporary rules which will apply to all members. Please read and for the safety of all members please follow these rules.**

Members only may visit site, no immediate family.

It is proposed to open the Club on Sundays and Tuesday's.

Members of the public and friends of members are strictly prohibited from visiting.

Site Entrance, main gate should be kept closed at all time to discourage entrance by unauthorized visitors.

There must be a minimum of two people on site during any visits.

Members choosing to visit the site will be expected to follow social distancing rules and to respect other members' space.

The clubhouse will be open for access to the toilets and hand washing facilities only, the kitchen will be out of bounds, the hot water boiler has been drained and shutdown. To maintain the social distancing only one person is allowed into the clubhouse at any one time. The Club will not provide fabric towels, hand sanitiser, face masks, any other food or drink including milk.

The Club room can only be entered for access to keys for out buildings.

Food and refreshments, members should be totally self sufficient e.g. packed lunch and bring their own drinks or flask of hot water tea, milk and cutlery. All food waste and packaging must be taken away.

Members staying for lunch will either have to sit outside or take their lunch in their car.

The Club will provide hot water for hand washing, soap, paper towels, disinfectant spray for worktops etc.

Workshop Facility in view of the difficulty of maintaining social distancing in this area, no access will be permitted for project work or use of machine tools. Access for maintenance tools for use on site will be permitted, one person in workshop at any time.

Use of locomotive handling equipment, this equipment will be available for use members are required to wear gloves when using this equipment to reduce risk of physical contact.

Raised level driving tracks, this equipment is available for use members are required to wear gloves when using this equipment to reduce risk of physical contact. Surface cleaner will be available to wipe over trucks, seat and hand grab points.

PPE (personnel Protective Equipment) members should bring their own equipment as they see fit, gloves would be seen as a minimum precaution. It would also be wise to have a face mask available.

Some members are likely to need boiler and / or steam tests. A time will be arranged with our boiler inspectors when they will be on site and members can arrange a visiting time. Members should however be reminded to have boiler ready for testing with all suitable plugs fitted ready for test, to minimise time required if there are a number of boilers to be tested.

Face masks should be worn when working in close proximity is unavoidable, for instance when carrying out a boiler test, or if the steaming bays are busy.

Members should not visit the site if they are feeling unwell. Or are under quarantine for 10 days should they have been in contact with someone with the virus or have had the virus.

#### **In brief what is permitted.**

The track is available to use by members with their own locomotives.

The site is closed to all visitors and family of members.

The grounds are open for general maintenance.

The toilet facilities will be available, one person at a time to enter the building for their use.

The workshop will be open for access to obtain any tools to work outside

Use of locomotive handling equipment and raised track driving trucks.

*The garden sheds will be available to access the lawnmowers and gardening equipment.*

Social Distance rules apply.

#### **In brief what is not permitted**

The Workshop is closed to work on personal or society projects, no machines in the workshop are available for use.

The kitchen is shut. No Hot water for drinks etc

The first aid hut is closed.

The carriage shed is closed.

Club Locos cannot be run.

The high level carriages are unavailable.

The above should be reviewed if there is any change to restriction guidelines at the next government review due on 16<sup>th</sup> December.

**Tasks on site that require attention after November lockdown.**

- a) Clear remainder of fallen leaves.
- b) Test operation of signals and points, lubricate points.
- c) Move coal supply to fenced compound.
- d) Tidy steaming bays.
- e) Fill ruts and pot holes in drive way.
- f) Arrange and carry out statutory boiler tests.
- g) Test run locos as required.

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